

**SOUTH CAROLINA DEPARTMENT OF LABOR, LICENSING & REGULATION**  
**South Carolina Board of Occupational Therapy Examiners**  
**Synergy Business Park, Kingstree Building**  
**Via Video/Teleconference**  
**Columbia SC 29211**

**Friday, February 4, 2022**

**Board Members Present**

Ricardo Holmes, Sr., OTR/L, Vice-Chairperson  
Hima Dalal, OTR/L  
Melissa Hevia, OTA  
Rebecca Coleman, OTR/L  
Leslie Lyerly, RN

**Absent Members**

Dr. Lesly James

**Staff Present**

Mack Williams, Board Administrator  
Mary League, Advice Counsel

Public notice of this meeting was properly posted at the SC Board of Occupational Therapy Synergy Business Park, Kingstree Building 110 Centerview Drive, held via video/teleconference and provided to all requesting persons, organizations, and news media in compliance with Section 30-4-80 of the South Carolina Freedom of Information Act.

**Call to Order**

Mr. Holmes, Vice Chair, called the meeting to order at 10:01am. The meeting was held via video/teleconference.

**Approval of the Agenda:**

**Motion:** In open session, Ms. Dalal made a motion to approve the February 4, 2022 meeting agenda. The motion is seconded and approved.

**Approval / Disapproval of absent Members:**

**Motion:** In open session, Ms. Hevia made a motion to approve the absence of Dr. James. The motion was seconded and approved.

**Approval of the Minutes:**

**Motion:** In open session, Ms. Lyerly made a motion to approve the November 5, 2021, meeting minutes. The motion was seconded and approved.

**Office of Investigations and Enforcement (OIE/IRC) Report:** Ms. Branham, presented the statistical report and training report to the Board.

The Board accepted both reports information.

### **IRC Recommendations**

Ms. Branham presented the IRC report to the Board. Case 2020-3 was recommended for a letter of caution.

**Motion:** In open session, Ms. Dalal made a motion to accept the IRC recommendation for Case 2020-3 for a letter of caution. The motion was seconded and approved.

**Office of General Council (ODC) Report:** Mr. Gwynne, Office of Disciplinary Counsel, presented the ODC Report.

The Board accepted the ODC report as information.

**Finance Report:** Mr. Williams, Board Administrator, presented the financial report.

The Board accepted the finance report as information.

**Ethics Commission:** Mr. Williams reminded the Board to file with the State Ethics Commission prior to the deadline.

### **Discussion Topics:**

**Criminal Background Parameters:** The Board discussed criminal background parameters and board disciplinary actions for initial applications.

**Motion:** In open session, Ms. Dalal made a motion to defer the criminal violation / Board disciplinary parameter to the next scheduled meeting. The motion was seconded and approved.

### **Legal Advice regarding Investigative Process:**

**Motion:** In open session, Ms. Dalal made a motion to go into executive session to get legal advice on the investigative process. The motion was seconded and approved.

Executive Session: No votes were taken during executive session. [10:33 am – 10:42 am]

**Motion:** In open session, Ms. Hevia made a motion to come out of executive session. The motion was seconded and approved.

**2022 SCOTA Annual Meeting:** The Board discussed the 2022 SCOTA annual meeting and confirmed the members attending.

**2022 AOTA Annual Meeting:** The Board discussed the 2022 AOTA annual meeting and confirmed the members attending.

**Legislative Update:** Mr. Holmes updated the Board on the OT Licensure Compact.

**Motion:** In open session, Ms. Dalal made a motion to adjourn meeting. The motion was seconded and approved.

**ADJOURNMENT**

There being no other business, the meeting was adjourned at 11:00 a.m.



5-6-2022  
Date